

Libertarian Party of Brevard County – Regular Business Meeting Minutes

*These draft minutes are subject to approval by the voting membership.

Meeting held on 02/20/2023

Cape Royal Professional Business Center

1980 N Atlantic Ave Second Floor, Cocoa Beach

Sign in

Meet-and-Greet

1. Call to order – 6:50 pm by Chair Nathan Slusher
2. Officer Roll Call
 - Determination of quorum (75% of Executive Committee or 25% of all voting members) - Quorum met (all EC present, at-large absent).
 - Executive Committee: Nathan Slusher-Chair, Greg Peele-Treasurer, Thai Heiler – Vice Chair, Rick Heffelfinger-Secretary
 - Voting Members: Adriana Slusher, Mari Peele, Brian Fleming (on-line)
 - Non-Voting Members: none
 - Non-members: Dan Lambert (1st time guest)
3. Approval of Agenda- approved unanimously
4. Approval of January 22, 2023 Annual Business Meeting Minutes- approved unanimously
5. Officer Reports
 - Chair – Nathan Slusher
 - o Attended Titusville council meeting
 - Presented leasing out land on roadways to Titusville counsel during public comment
 - o Gold Rush 2024
 - Reaching out

- Letters written to those with emails
- o Attended County commission meeting on the 24th
- o Met with commissioners Pritchett and Feltner about presenting legislation
- o Phone conversation with J Mark (LPF) coordinating Chase Oliver social
- o Phone conversation with Mari Peele concerning email letters using Dreamhost email account
- o Phone conversation with Rob Klimkowsky concerning leveraging affordable housing board.
- o Updated info with SOE as a result of elections last month
- o Phone call and meeting with Brevard Zoo regarding Gala 2023
- o Plans to attend County Commission meeting (tomorrow morning) 2/21/2023
- Vice Chair- Thai Heiller
 - o Working to schedule some events using SOE lists provided by Mari Peele.
- Secretary – Rick Heffelfinger
 - o Absent from EC planning meeting on Discord (no excuse)
 - o Mailchimp and website access obtained
 - o Agenda generated during EC planning meeting posted to web site
 - o Email announcing meeting sent via mailchimp. Status of email campaign provided to EC via post on EC facebook group
 - o Minutes supplied by pro tem secretary from last meeting (Mari Peele) posted to web site (late due to secretary)
- Treasurer - Greg Peele – See Addendum 4

➤ Director At Large- Jennifer Keyser (absent) None

6. LPF Report

- Region Representative – Rick Heffelfinger (2nd alternate)/Brian Fleming (on-line)
 - HB1 article has been posted to LPF website
 - Event in Tallahassee coming up
 - Rage against the war machine rally held on Sunday

7. Committee Reports

- Outreach Report – Mari Peele- **See Addendum 5**
- Events Committee Report _Thai Heiler
 - 4th of July parade
 - Cookoffs
 - festivals

8. Old Business:

- 2023-02 Amend Constitution for Deputy Secretary & Treasurer (2nd Hearing)
 - See Addendum 2**
 - Reading of amendment waved
 - Motion passed unanimously
 - Greg Peele volunteered to update Constitution document and make it available for posting to the website by the Secretary
- 2023-03 Amend Bylaws to Add Section Titles (2nd Hearing)
 - See Addendum 3**
 - Reading of amendment waved
 - Motion passed unanimously
 - Greg Peele volunteered to update Bylaws document and make it available for posting to the website by the Secretary

- o 2023-04 Amend Constitution & Bylaws to Replace Roman Numerals (2nd Hearing)
 - See Addendum 3
 - Reading of amendment waved
 - Motion passed unanimously
 - Greg Peele volunteered to update documents and make them available for posting to the website by the Secretary

- o Establish Gala Committee Chair
 - o Failure of a volunteer to come forward for Chair of this committee resulted in designating Nathan Slusher as acting chair.
 - o Nathan provided his desires to make the 2023 Gala all about candidates.
 - o Changes to the Gala concept would include:
 - Free to the public
 - No food provided, only bar(s)
 - Would occur on a Saturday and would be two weeks earlier than last year.
 - Would run from 6pm to 9pm at the Brevard Zoo
 - No speakers, only candidates
 - Venue cost \$2085 (does not include bar)
 - Reservation to hold the date is due within 14 days and would be 50% of total (\$1040)
 - After discussion, it was decided that instead of attempting to draft a motion during the meeting, that a special meeting will be called in order to present concept details and a motion to authorize expenditures to

reserve the Brevard Zoo as the venue for a 2023 Gala.

9. New Business

➤ Motions

- 2023-10 2022 Annual Audit and Reaffiliation

See Addendum 1

- Motion passed unanimously
- Paperwork signed by all required EC members

10. Public Comments

-None

11. Notice & Announcement of Next Meeting

➤ Next Meeting Date & Location

March 20, 2023 6:30 pm

Cape Professional Business Center

1980 N Atlantic Ave 2nd Floor, Cocoa Beach

➤ Candidate Training Session (1 of 4) Date & Location

March 15, 2023 Start time TBD

Cape Professional Business Center

1980 N Atlantic Ave 2nd Floor, Cocoa Beach

➤ Next Social Date & Location

TBD

12. Adjournment – 8:30 PM

Addendum 1

Motion 2023-10 (PASSED)

Title: Annual Audit and Reaffiliation

Mover: Greg Peele

Motion: I move to adopt the Fiscal Year 2022 Annual Audit as presented and to authorize the newly elected Executive Committee to sign and submit the 2023 annual Petition to Affiliate with the Libertarian Party of Florida.



Annual Audit

Fiscal Year 2022

Statement of Assets, Liabilities, and Net Assets

Asset Type	Balance 12/31/22	Liability Type	Balance 12/31/22
Cash & Equivalents	\$ 6,554.80	Current Debt	-
Accounts Receivable	-	Accounts Payable	-
Other Assets	-	Other Liabilities	-
Total Assets	\$ 6,554.80	Total Liabilities	-
Net Assets	\$ 6,554.80		

Statement of Income and Expenses

Income Type	Total 2022	Expense Type	Total 2022
Contributions	\$ 15,006.32	Operating Expenses	\$ 12,304.24
Refunds Given	-	Refunds Received	\$ (76.94)
Other Income	-	Other Expenses	-
Other Gains	-	Other Losses	-
Total Income	\$ 15,006.32	Total Expenses	\$ 12,227.30
Net Income	\$ 2,779.02		
In-Kind	-		

Reconciliation

Assets via Net Income		Assets via Cash Flow	
Starting Assets	\$ 3,850.78	+ Deposits	\$ 26,315.16
(Less Starting Liabilities)	\$ (75.00)	(Less Withdrawals)	\$ (23,611.14)
+ Income	\$ 15,006.32	Net Cash Flow	\$ 2,704.02
(Less Expenditures)	\$ (12,227.30)	Current Assets	\$ 6,554.80
Net Income	\$ 2,779.02	(Less Current Liabilities)	-
Net Assets	\$ 6,554.80	Net Assets	\$ 6,554.80

Approved By

Date: _____

Nathan Slusher, Chair

Date: _____

Gregory Peele Jr, Treasurer



LP BREVARD
LAUNCHING LIBERTY

Annual Audit Fiscal Year 2022

Income By Category

Category	Income	Q1 Report	P7 Report	G7 Report	Q4 Report	Total 2022
Monetary	Cash	\$ 115.00	\$ 5.00	\$ 150.00	\$ 260.00	\$ 530.00
	Check	\$ 500.00	\$ 3,057.95	\$ -	\$ 325.00	\$ 3,882.95
	Electronic	\$ 1,421.62	\$ 5,479.63	\$ 1,911.89	\$ 1,780.23	\$ 10,593.37
	Subtotal	\$ 2,036.62	\$ 8,542.58	\$ 2,061.89	\$ 2,365.23	\$ 15,006.32
In-Kind		\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ 2,036.62	\$ 8,542.58	\$ 2,061.89	\$ 2,365.23	\$ 15,006.32

Expenses By Category

Category	Expenses	Authorized	Q1 Report	P7 Report	G7 Report	Q4 Report	Total 2022
Banking	Equipment	\$ 200.00	\$ 4.95	\$ 138.80	\$ 14.85	\$ 9.90	\$ 168.50
	Fees	\$ 350.52	\$ 54.82	\$ 162.46	\$ 79.74	\$ 53.50	\$ 350.52
	Subtotal	\$ 550.52	\$ 59.77	\$ 301.26	\$ 94.59	\$ 63.40	\$ 519.02
Candidates	Contributions	\$ 750.00	\$ -	\$ 250.00	\$ 500.00	\$ -	\$ 750.00
	Subtotal	\$ 750.00	\$ -	\$ 250.00	\$ 500.00	\$ -	\$ 750.00
Facilities	Office	\$ 900.00	\$ -	\$ -	-	\$ -	\$ -
	Subtotal	\$ 900.00	\$ -	\$ -	-	\$ -	\$ -
Events	General	\$ 1,100.00	\$ 98.02	\$ 66.90	\$ 125.00	\$ 50.00	\$ 339.92
	Advertising	\$ 3,200.00	\$ -	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00
	Catering	\$ 3,500.00	\$ 392.53	\$ -	\$ 2,127.70	\$ -	\$ 2,520.23
	Charity	\$ 878.48	\$ -	\$ -	\$ -	\$ 878.48	\$ 878.48
	Speakers	\$ 1,400.00	\$ -	\$ 810.62	\$ -	\$ 560.48	\$ 1,371.10
	Sponsorships	\$ 475.00	\$ 325.00	\$ 50.00	\$ -	\$ -	\$ 325.00
	Venues	\$ 1,200.00	\$ 575.12	\$ -	\$ 575.13	\$ -	\$ 1,150.25
	Subtotal	\$ 11,753.48	\$ 1,390.67	\$ 927.52	\$ 5,327.83	\$ 1,488.96	\$ 9,134.98
Outreach	General	\$ 2,000.00	\$ -	\$ 830.15	\$ 25.75	\$ -	\$ 855.90
	Branding	\$ 300.00	\$ -	\$ 283.25	-	\$ -	\$ 283.25
	Mail	\$ 200.00	\$ 81.60	\$ -	\$ 24.00	\$ -	\$ 105.60
	Merchandise	\$ 480.60	\$ -	\$ -	\$ 175.75	\$ 82.24	\$ 257.99
	Social Media	\$ 100.00	\$ -	\$ 16.79	-	\$ -	\$ 16.79
	Printing	\$ 200.00	\$ -	\$ 89.71	-	\$ 88.66	\$ 178.37
	Web Hosting	\$ 200.00	\$ -	\$ 35.40	\$ 90.00	\$ -	\$ 125.40
	Subtotal	\$ 3,480.60	\$ 81.60	\$ 1,255.30	\$ 315.50	\$ 170.90	\$ 1,823.30
Total	Total Expenses	\$ 17,434.60	\$ 1,532.04	\$ 2,734.08	\$ 6,237.92	\$ 1,723.26	\$ 12,227.30



Annual Audit

Fiscal Year 2022

Merchandise Profit & Loss

Category	Expenses	2021 Lifetime	2022 Actual	Uncleared	Lifetime
Revenue	On Demand	\$ -	\$ 502.98	\$ -	\$ 502.98
	Inventory	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ -	\$ 502.98	\$ -	\$ 502.98
Costs	On Demand	\$ -	\$ 108.55	\$ 222.05	\$ 330.60
	Inventory	\$ -	\$ 149.44	\$ -	\$ 149.44
	Subtotal	\$ -	\$ 257.99	\$ 222.05	\$ 480.04
Margin	On Demand	\$ -	\$ 394.43	\$ (222.05)	\$ 172.38
	Inventory	\$ -	\$ (149.44)	\$ -	\$ (149.44)
	Subtotal	\$ -	\$ 244.99	\$ (222.05)	\$ 22.94
Overhead	Website	\$ -	\$ 49.00	\$ -	\$ 49.00
	Subtotal	\$ -	\$ 49.00	\$ -	\$ 49.00
Total Expenses		\$ -	\$ 306.99	\$ 222.05	\$ 529.04
Net Income		\$ -	\$ 195.99	\$ (222.05)	\$ (26.06)

2022 Thanksgiving Event Designated Fund

Category	Income	Expenses	Net
Donations	\$ 628.48	\$ (628.48)	-
General Fund	\$ 250.00	\$ (250.00)	-
Total	\$ 878.48	\$ (878.48)	-

Cash Flow By Accounts

Account	01/01/2022 Balance	Deposits	Withdrawals	Net Cash Flow	12/31/2022 Balance
PNC Checking	\$ 2,729.88	\$ 15,490.90	\$ (12,094.59)	\$ 3,396.31	\$ 6,126.19
PNC Merchant	-	\$ 2,852.35	\$ (2,526.66)	\$ 325.69	\$ 325.69
Paypal	\$ 1,120.90	\$ 7,971.91	\$ (8,989.89)	\$ (1,017.98)	\$ 102.92
Total	\$ 3,850.78	\$ 26,315.16	\$ (23,611.14)	\$ 2,704.02	\$ 6,554.80

Addendum 2

Motion 2023-02 (2nd HEARING, PASSED)

Title: Amend Constitution for Deputy Secretary and Treasurer

Mover: Greg Peele

Motion: I move to amend the LPBC Constitution to provide for the election and duties of the Deputy Secretary and Deputy Treasurer by

- appending to Article III Section VII the text “A Deputy Secretary may be elected with the same requirements and procedure as the Secretary. The Deputy Secretary shall assist the Secretary and shall perform the duties of the Secretary in the Secretary’s absence. If the Secretary position is vacant for any reason, the Deputy Secretary shall become the Secretary, vacating the Deputy Secretary position.”
- Appending to Article III Section VIII the text “A Deputy Treasurer may be elected with the same requirements and procedure as the Treasurer. The Deputy Treasurer shall assist the Treasurer and shall perform the duties of the Treasurer in the Treasurer’s absence. If the Treasurer position is vacant for any reason, the Deputy Treasurer shall become the Treasurer, vacating the Deputy Treasurer position.”

Reference:

If this amendment is adopted, the final text will look as follows with additions in **bold** and deletions in ~~strike through~~:

ARTICLE III: OFFICERS AND EXECUTIVE COMMITTEE

(SECTION I through SECTION VI unchanged)

SECTION VII: SECRETARY

The Secretary shall keep LPBC records including, but not limited to:

- minutes of meetings
- records of membership
- official correspondence

The Secretary shall insure members are informed of meetings and events. The Secretary shall perform the duties of the Chair in the absence of the Chair and the Vice-Chair.

A Deputy Secretary may be elected with the same requirements and procedure as the Secretary. The Deputy Secretary shall assist the Secretary and shall perform the duties of the Secretary in the Secretary’s absence. If the Secretary position is vacant for any reason, the Deputy Secretary shall become the Secretary, vacating the Deputy Secretary position.

SECTION VIII: TREASURER

The Treasurer shall be the Chief Financial Officer and shall receive, hold, disburse and account for all funds under the direction of the Executive Committee. The Treasurer shall perform the duties of the Chair in the absence of the Chair, the Vice-Chair, and the Secretary.

A Deputy Treasurer may be elected with the same requirements and procedure as the Treasurer. The Deputy Treasurer shall assist the Treasurer and shall perform the duties of the Treasurer in the Treasurer's absence. If the Treasurer position is vacant for any reason, the Deputy Treasurer shall become the Treasurer, vacating the Deputy Treasurer position.

Addendum 3

Motion 2023-03 (2nd HEARING, PASSED)

Title: Amend Bylaws to Add Section Header Titles

Mover: Greg Peele

Text: I move to amend the LPBC Bylaws to add section header titles to each section as follows:

- ARTICLE I: MEETINGS
 - SECTION I: REGULAR BUSINESS MEETINGS
 - SECTION II: SPECIAL BUSINESS MEETINGS
 - SECTION III: PUBLIC TRANSPARENCY
 - SECTION IV: QUORUM
 - SECTION V: ONE VOTE PER MEMBER
 - SECTION VI: EXECUTIVE COMMITTEE REPORTS
 - SECTION VII: EXCUSED ABSENCES
 - SECTION VIII: MOTIONS STATE FINANCIAL LIABILITY

Rationale:

Working with the LPF Rules Committee on sample affiliate constitution and bylaws, we found that having section headers with named titles makes finding any particular rule much easier and helps make the document overall more readable.

Motion 2023-04 (2nd HEARING, PASSED)

Title: Amend Constitution and Bylaws to Replace Roman Numerals

Mover: Greg Peele

Motion: I move to amend the LPBC Constitution and Bylaws to strike all instances of Roman numerals in article and section headers and replace them with the equivalent regular numbers, and to format the article and section headers with regular case instead of all uppercase.

Rationale: Working with the LPF Rules Committee, we determined while writing sample affiliate constitution and bylaws that using regular numerals and case for section headers improved readability and made the documents easier to use.

Addendum 4 Treasurer's Report January 22, 2022

Statement of Assets, Liabilities, and Net Assets

Asset Type	Balance 01/22/23	Liability Type	Balance 01/22/23
Cash & Equivalents	\$ 6,513.22	Current Debt	-
Accounts Receivable	-	Accounts Payable	-
Other Assets	-	Other Liabilities	-
Total Assets	\$ 6,513.22	Total Liabilities	-
Net Assets	\$ 6,513.22		

Statement of Income and Expenses

Income Type	Since Last	2023 YTD	Expense Type	Since Last	2023 YTD
Contributions	\$ 612.74	\$ 224.48	Expenses	\$ (1,157.11)	\$ (266.06)
Refunds Given	-	-	Refunds Received	-	-
Other Income	-	-	Other Expenses	-	-
Other Gains	-	-	Other Losses	-	-
Total Income	\$ 612.74	\$ 224.48	Total Expenses	\$ (1,157.11)	\$ (266.06)
Net Income	\$ (544.37)	\$ (41.58)			
In-Kind	-	-			

Cash Flow By Accounts

Account	12/19/2022 Balance	Deposits	Withdrawals	Net Cash Flow	01/22/2023 Balance
PNC Checking	\$ 7,004.67	\$ 535.75	\$ (1,153.91)	\$ (618.16)	\$ 6,386.51
PNC Merchant	\$ -	\$ 546.33	\$ (546.33)	\$ -	\$ -
Paypal	\$ 52.92	\$ 76.99	\$ (3.20)	\$ 73.79	\$ 126.71
Total	\$ 7,057.59	\$ 1,159.07	\$ (1,703.44)	\$ 2,862.51	\$ 6,513.22

Reports

The 2022 Q4 report covering the period from 11/04/2022 to 12/31/2022 was submitted on time.

The 2023 Q1 report covering the period from 01/01/2023 to 03/31/2023 is due on 04/10/2023.

The FY 2022 annual audit and petition to reaffiliate is due on 03/31/2023 to SOE and LPF.

Income By Category

Category	Income	Since Last	Q1 Report	Q2 Report	Q3 Report	Q4 Report	2023 YTD
Monetary	Cash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Check	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Electronic	\$ 612.74	\$ 224.48	\$ -	\$ -	\$ -	\$ 224.48
	Subtotal	\$ 612.74	\$ 224.48	\$ -	\$ -	\$ -	\$ 224.48
In-Kind		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Income		\$ 612.74	\$ 224.48	\$ -	\$ -	\$ -	\$ 224.48
Refunds Given		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Income		\$ 612.74	\$ 224.48	\$ -	\$ -	\$ -	\$ 224.48

Active Budget Motions

Motion #	Approved	Expires	Budgeted	Spent	Remaining	Category	Notes
Automatic			\$ 1.21	\$ 1.21	\$ -	Banking : Fees	Credit card fee
2022-03	01/01/22	01/22/23	\$ 900.00	\$ -	\$ 900.00	Facilities : Office	Monthly \$75
2022-26	8/15/22		\$ 264.85	\$ 264.85	\$ -	Outreach : Merchandise	Printify On-Demand
Total			\$ 1,166.06	\$ 266.06	\$ 900.00		

Expenses By Category

Category	Expenses	Authorized	Since Last	Q1 Report	Q2 Report	Q3 Report	Q4 Report	2023
Banking	Equipment	\$ -	\$ 4.95	\$ -	\$ -	\$ -	\$ -	\$ -
	Fees	\$ 1.21	\$ 8.83	\$ 1.21	\$ -	\$ -	\$ -	\$ 1.21
	Subtotal	\$ 1.21	\$ 13.78	\$ 1.21	\$ -	\$ -	\$ -	\$ 1.21
Candidates	Contributions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Facilities	Office	\$ 900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Events	General	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Catering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Charity	\$ -	\$ 878.48	\$ -	\$ -	\$ -	\$ -	\$ -
	Speakers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Sponsorships	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Venues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ -	\$ 878.48	\$ -	\$ -	\$ -	\$ -	\$ -
Outreach	General	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Branding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Mail	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Merchandise	\$ 264.85	\$ 264.85	\$ 264.85	\$ -	\$ -	\$ -	\$ 264.85
	Printing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Social Media	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Web Hosting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 264.85	\$ 264.85	\$ 264.85	\$ -	\$ -	\$ -	\$ 264.85
Exepnses		\$ 1,166.06	\$ 1,157.11	\$ 266.06	\$ -	\$ -	\$ -	\$ 266.06
Refunds Received		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenses		\$ 1,166.06	\$ 1,157.11	\$ 266.06	\$ -	\$ -	\$ -	\$ 266.06

Merchandise Profit & Loss

Category	Expenses	Prior	2023 Actual	Uncleared	Lifetime
Revenue	On Demand	\$ 502.98	\$ 49.48	\$ -	\$ 552.46
	Inventory	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 502.98	\$ 49.48	\$ -	\$ 552.46
Costs	On Demand	\$ (108.55)	\$ (264.85)	\$ -	\$ (373.40)
	Inventory	\$ (149.44)	\$ -	\$ -	\$ (149.44)
	Subtotal	\$ (257.99)	\$ (264.85)	\$ -	\$ (522.84)
Margin	On Demand	\$ 394.43	\$ (215.37)	\$ -	\$ 179.06
	Inventory	\$ (149.44)	\$ -	\$ -	\$ (149.44)
	Subtotal	\$ 244.99	\$ (215.37)	\$ -	\$ 29.62
Overhead	Website	\$ (49.00)	\$ -	\$ -	\$ (49.00)
	Subtotal	\$ (49.00)	\$ -	\$ -	\$ (49.00)
Total Income		\$ 502.98	\$ 49.48	\$ -	\$ 552.46
Total Expenses		\$ (306.99)	\$ (264.85)	\$ -	\$ (571.84)
Net Income		\$ 195.99	\$ (215.37)	\$ -	\$ (19.38)

2022 Thanksgiving Event Designated Fund

Category	Income	Expenses	Net
Donations	628.48	(628.48)	-
General Fund	250.00	(250.00)	-
Total	878.48	(878.48)	-

Reconciliation

Assets by Net Income		Asset by Cash Flow	
Starting Assets	\$ 7,057.59	+ Deposits	\$ 1,159.07
(Less Starting Liabilities)	-	(Less Withdrawals)	\$ (1,703.44)
+ Income	\$ 612.74	Net Cash Flow	\$ (544.37)
(Less Expenses)	\$ (1,157.11)	Current Assets	\$ 6,513.22
Net Income	\$ (544.37)	(Less Current Liabilities)	-
Net Assets ✓	\$ 6,513.22	Net Assets ✓	\$ 6,513.22

Other Activity

- Created 2023 budget spreadsheet and finalized 2022 budget spreadsheet
- Created draft 2022 annual audit for consideration by next Executive Committee
 - Amended draft 2022 annual audit to correct transcription errors
- Updated KMyMoney ledger to mark expenses and designated contributions with authorizing motion number to enable searching for income and expenses by motion number
- Twitter Account – 206 followers (+6)
- Checked PO Box biweekly
- Participated in Executive Committee informal planning meeting and various calls
- LPF Rules Committee Activity

Goals for 2023

- Fundraise \$25,000 threshold, \$45,000 objective for 2023
- Create party inventory management system to track party physical assets
- Identify and nominate deputy treasure
- Obtain second credit card reader for chair and/or deputy treasurer
- Transition LP Brevard website to use PNC Merchant Account and Clover, deprecate Paypal and only use for existing recurring donations (already used by Merch Store)
- Conduct candidate training on filing, qualifying, and campaign finance reporting
- Assist on outreach via mail, social media, and other means
- Review city charter amendments (if any) on 2023 November ballots
- Review active city, county, and state petitions for amendments for 2024 ballots
- Resume attending city council meetings in Cocoa and Cape Canaveral when possible

Addendum 5 - Outreach Committee Report

Outreach Committee Report
February 2023

Actions taken this month:

- Followed up with volunteers from the website to set up a phone call.
- Compiled list of newly registered libertarians for 1st batch of mailers
- Compiled contact list of Malabar, Palm Bay, and West Melbourne libertarians for the Vice Chair
- Compiled list of new LPF emails for MailChimp and gave to Secretary
- Upgraded MailChimp to paid account due to service limit changes.
- Worked with the Secretary to update access to MailChimp and the website.
- Updated 321Transparency on the website and sent an email encouraging our followers to check back for future updates or volunteer to help with articles.
- Sent email through MailChimp looking for an Event Coordinator for the 2023 Gala.
- Set up 2FA on website.

Upcoming items

- Follow up with volunteers again
- Create letter/postcard
- Start targeted messaging by segment.
- Find and move to new hosting for the website.